

Composition mistakes NI A~~te~~ formal email 3/2/16

Mrs / Ms
Indirect Qs
Email format

From:	_____
to:	_____
Subject:	_____

Short forms

Quantifiers

too ~~much~~ noisy

quite vs quiet

no subject → ... because _ sounds great

I am writing due to I want to change ...
↓
the fact that

I won't be able to set off at 21:50

... if I could to take ...

About the room, I will stay ...

I prefer to ~~booked~~

I need arrived → I need to arrive ...

~~writting~~ → writing

noise vs noisy

I cannot ~~flight~~ fly

I would love ~~having~~ to have